

LOCAL MOTION JOB DESCRIPTION

# Volunteer Position: Bike Recycle Vermont's "Online Bike Sales"

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Bike Recycle Vermont is an inspiring, welcoming hub of hands-on learning and service where the synergy of recycling, skills training, and bicycling propels a healthier community. Our mission is to expand opportunities for low-income Vermonters of all ages by providing participants skills training and sustainable mobility via refurbished bicycles.

Local Motion is a greater Burlington non-profit organization promoting people-powered transportation and recreation for healthy and sustainable Vermont communities.

## GENERAL OVERVIEW

We are currently seeking volunteers to help sell bikes online to help bring in revenue for Bike Recycle Vermont. This job requires someone with either experience or interest in using websites such as Ebay and Craigslist to sell bikes and parts that are not appropriate for our program bikes but could be sold to support our shop. ,If you love bikes and have experience in online sales or an interest in learning, this may be a position for you!

## Roles and Responsibilities

- Must have access to computer
- Maintain online accounts on Ebay or Craigslist
- Create listings for bikes and parts, including pictures
- Pick up bikes from BRV 1 – 3 times a month
- Collect payment and deliver to BRV
- Ship, deliver, or arrange pick-up for sold bicycles

## Hours

This volunteer position can be done mostly from home, though Bike Recycle Vermont is open from 9AM to 5PM Monday through Friday if the volunteer would prefer to use the shop's computers. The volunteer can make their own hours. Contact [Christine@localmotion.org](mailto:Christine@localmotion.org), [Mark@bikerecycle.localmotion.org](mailto:Mark@bikerecycle.localmotion.org), or [Charlene@localmotion.org](mailto:Charlene@localmotion.org) for more details.

*If interested, please ask the staff for more details, thanks!*